



JP Language Institute

REGISTRATION FORM Summer Camp in the U.S.A

Mailing Address: P.O Box 5282 Bay Shore, New York 11706
Phone#: 1-866-735-3555 Fax: 631-665-0572 E-mail: ESL@jpli.org

PROGRAM (2-8 weeks; date: June 22 – August 15th, 2014) Please select date from following options:

3 weeks	June 22 - July 11 <input type="checkbox"/>	4 weeks	June 29 – July 25 <input type="checkbox"/>	5 weeks	July 6 – August 3 <input type="checkbox"/>
	June 29 - July 18 <input type="checkbox"/>		July 6 – August 1 st <input type="checkbox"/>		July 20 – August 15 <input type="checkbox"/>
	July 6 - July 25 <input type="checkbox"/>		July 20 – August 15 <input type="checkbox"/>		
	July 20 - August 8 <input type="checkbox"/>	7 weeks	June 29 – August 15 <input type="checkbox"/>	6 weeks	June 29 – August 3 <input type="checkbox"/>
	July 27 - August 15 <input type="checkbox"/>				July 6 – August 15 <input type="checkbox"/>

ABOUT STUDENT

Family Name			First Name			Gender	M <input type="checkbox"/>	F <input type="checkbox"/>
Date of Birth	Day/month/year		Phone#			E-mail		
Street Address			City			Post Code		
State/Province			Country					
Nationality			Native Language					
			Other language (if any)					
Emergency Contact	Name			Telephone				
	Relationship			E-mail				

COMPANY/PARENTS

Company Name			E-mail		
Parent Name	Father			Telephone#	
	Mother				
Address	#Street			State	
Country				Zip Code	
Native Language				Second Language	

TRAVEL INFO

Travel	Airline	Airport	Flight #	Date	Time	Pick/Drop Up Needed
Arrival						
Departure						



HOUSING

Personal interests (Hobbies, favorite types of music, sports and movies, etc):

Two horizontal lines for writing personal interests.

Roommates:

Please choose my roommates for me based on the above profile

I would like to share my room with the following student(s):

Only reciprocal roommate requests will be honored.

1. _____

2. _____

SELECT PAYMENT METHOD

Bank Wire Transfer

JP Language Institute Account #: 960 997 997 with JP Morgan Chase Bank
537 East Main Street, Bay Shore New York 11706
Swift code: CHASUS33 Routing#: 021000021

Pay via Paypal: at esl@jpli.org

Credit card payment: Visa, Master Card, American Express, Discover
Card#: _____, Expiration date: ___m ___y

YOUR AGREEMENT

I have read and understood the Terms and Conditions related to the JPLI's Summer Camp Program including the cancellation and refund policy. I have also read and understood the descriptions of the program for which I am registering. I affirm that I have sufficient funds to pay all related expenses during my program at JPLI and I will submit payments in a timely manner. I authorize JPLI to take appropriate medical action in case of illness or injury, and I understand that I am responsible for all medical expenses. I affirm that I know that all JPLI students must be covered by valid travelers insurance for the duration of their stay. I certify that the information given by me in this Registration Form is accurate and complete.

DAY / MONTH / YEAR

SIGNATURE OF STUDENT

SIGNATURE OF SPONSOR (If student is under 21 years old)



TERM & CONDITION

All application in the Summer Camp programs are subject to the following conditions which become legally binding once the registration is confirmed by JPLI International.

1. Program length

The duration of an all-inclusive program package for the purposes of the JPLI Summer Camp program is as follows:

- 3-week Program - 20 nights. Arrive on Sunday, depart on Saturday.
- 4-week Program - 27 nights. Arrive on Sunday, depart on Saturday.
- 5-week Program - 34 nights. Arrive on Sunday, depart on Saturday.
- 6-week Program - 41 nights. Arrive on Sunday, depart on Saturday.
- 7-week program – 48 nights. Arrive on Sunday, depart on Saturday.

2. Registration and payment procedures

Registrations should be submitted at least 60 days before arrival date and should include the following information:

- Family name, given name, date of birth, native language and gender of every student.
- Flight arrival and flight departure information and indicate if airport transfer is required.
- Full name, email and telephone number of an emergency contact.
- Full name of the person or company responsible for payment, with mailing address, email, telephone, fax and website (as applicable).

Once all the above information has been received, we will send an invoice via email or fax within 48 business hours. The invoice will contain the deposit and total amount due. A minimum \$500 payment *per student* is due 30 days before arrival including the \$100 Registration fee to confirm the registration. Once we have received at least \$500 (payable by credit card or wire transfer) we will confirm the booking. This is recognized as the original confirmation of the reservation. Along with the confirmation, JPLI will also send documents and forms which will need to be completed by the student/guardian and returned to JPLI. Full payment of the remaining balance and final student details are due 15 days before arrival.

3. Cancellation and refund policy

Prior to Start Date:

- All registrations must be paid in full at least 14 days prior to program start date or the registration will be cancelled.
- All program cancellations must be received in writing at least 14 days prior to program start date to be eligible for a full monetary refund, minus the non-refundable Registration Fee. Registration fees for cancelled programs may be applied to future registrations in the same calendar year.
- JPLI will make refunds only to the person or agency that paid the school.
- If written cancellation is received less than 14 days prior to start date, students will be refunded all program fees, minus a fee of USD \$500 which includes the non-refundable Registration fee.
- For cancellation due to visa denial, all program fees will be refunded, minus the non-refundable Registration fee and any other non-refundable fees. JPLI must receive a visa refusal letter at least 2 business days before the original scheduled start date, otherwise no refund will be issued.

After classes begin:

There are no program changes or refunds given on registrations of 4 weeks or less.

All program changes require 4 weeks' notice.

Refunds for program cancellation after a program has started is calculated based on the last date of attendance as follows, upon receipt of written notification:

- For programs longer than 4 weeks, with written cancellations received after the 4th week but before the mid-point of their course, JPLI will retain a pro-rated amount of the program fee at the non-discounted rate.
- For cancellations after the mid-point of a course, no refund will be issued



4. Medical insurance

All students and group leaders participating in the program must have a minimum coverage of a travel health insurance during their stay. Proof of insurance and coverage has to be submitted prior to arrival.

5. Conduct and Discipline

Students are expected to conduct themselves in a manner that is compatible with the general well being of all students, staff members, the greater JPLI community. All students and are required to participate in the daily aspects of the program and must respect and obey the rules, regulations, property, academic standards, attendance requirements and campus policies as set forth by JPLI. JPLI reserves the right to refuse, exclude, eject or subject any student or group leader to legal or disciplinary action if said participant displays behavior that is inconsistent with the policies and objectives of the program. Such behavior includes:

- Under-age purchase or consumption of alcohol
- Possession or use of illegal substances or dangerous objects (eg. Illegal drugs, firearms, knives and other weapons, etc.)
- Damage to property
- Threatening, violent, profane, lewd or indecent displays or behavior
- Theft
- Sexual, racial, religious or personal harassment
- Unauthorized absence from classes or other required events
- Smoking inside a building or other non-smoking areas
- Violation of any other college or residential guidelines
- Blatant disregard of JPLI staff authority
- In these instances, no refund will be given and any costs incurred, including damages, will be passed on to the participant (parents or guardians).

6. Liability

Course, activity, excursion, transportation, meals and housing details as well as other aspects of the JPLI *summer camp* programs are displayed in publicity materials in good faith. The details and/or schedules of any part of the program may be subject to change for reasons of safety, in the event of unsuitable weather, or in the event of other conditions that are beyond control. JPLI reserves the right to change the particular aspects of the program if the number of participants is not the minimum required to successfully carry out such aspect of the program. It is understood that photos taken of students participating in the program are the property of JPLI International and can be used for promotional and informational purposes. JPLI will not be liable for any loss, damage or injury to persons or property unless proven to be caused by willful negligence on the part of JPLI or its staff. JPLI will not be liable for any loss of services to be delivered due to acts, omissions, or accidents beyond the control of JPLI, including delays in travel services, compliance with government order, rule, direction or regulation, riots and/or civil commotion, war or hostilities, acts of terrorism, invasion, explosion, accident, fire, flood, lightning, storm, illness, widespread disease, epidemic or infection.

7. Resolution of disputes

If a student, group leader or agent decides to complain about any aspect of the JPLI *Summer Programs*, such complaint must be initially made to a JPLI staff on site. Unless there is a valid reason why this is not possible, we will not consider ourselves liable for any complaint not made at the time. In the event that the matter is not resolved, the client or his agent should make an immediate complaint in writing to JPLI's main office in New York. Such complaints will be investigated in full and subject to an appropriate refund (if any) provided that all invoices relating to the participant is settled in full and the complaint is received within one month of the end of the program. Any legal disputes or unresolved dispute that has completed the above- described procedure will be settled in a New York State court in accordance with the laws of the State of New York State and the United States of America.