



FORM I-20 APPLICATION and INSTRUCTIONS

INTENSIVE ENGLISH PROGRAM

445 Broadhollow Road, suite 25, Melville New York 11714 USA

PHONE: (001) 866 – 735 – 355 Email: esl@jpli.org Web: www.jpli.org

PART I: INFORMATION PACKET

The information in this packet explains the process to get your Form I-20 for an F-1 Visa. Please read it carefully and follow the directions completely in order to avoid delays in getting your I-20. The application is attached to this packet.

HOW TO GET YOUR FORM I-20

1. You must be **accepted** into your academic program.
2. You must submit the **non-refundable** \$185 registration fee deposit.
3. You must submit a copy of your current **passport**.
 - If dependants (spouse and/or children) will be accompanying you to JPLI, you must submit copies of their passport information pages and/or a copy of your marriage certificate (with English translation).
4. You must complete and submit the attached **Form I-20 Application** (pages 2-4), including the attached **Affidavit of Support**, to be completed by you and your sponsor(s). Each sponsor must sign the Affidavit of Support.
5. You must prove to us that you can support the cost of living and studying in the U.S. for **EACH** year of your program of study, as required by U.S. law.
 - Please note that as a new international student, U.S. law prohibits off campus employment.
 - Review the estimated financial requirements chart below. **Additional funding** for the English Language Institute or summer, Winter or Weekend sessions also may be required.
 - Expect **annual increases** in tuition and expenses.
6. If you are **currently studying in the U.S.** and will transfer to JPLI , you must also submit:
 - A copy of your **current I-20**
 - Completed **F-1 Transfer-in Form Application** (signed by your current school official) *this is separate form*

2015 – 2016 ESTIMATED FINANCIAL REQUIREMENTS FOR ELI STUDENTS

3 Months (12-Week 2016 – EXPENSES*	
Tuition (3 months)	\$4,620
Living Expenses (4 months)	\$4,800 (Optional)
Books/Supplies (4 months)	\$160
Health Insurance (12 months)	\$1200
TOTAL**	\$10,780

*All fees are estimated in U.S. dollars and are subject to change.
 For **dependents, please add an additional \$7,400 per each year for a spouse dependent and \$4,900 for each year for each child dependent.

REQUIRED FINANCIAL DOCUMENTS NEEDED TO RECEIVE YOUR I-20

Your financial support can come from any combination of the following sources (please see “Acceptable Documents” section below) in the U.S. or from abroad. It is highly recommended that some or all funding come from your home country and immediate family support is preferable to friends or distant relatives. All documents submitted need to meet the following requirements:

- **Less than two months old at date of admission**
- **In English**
- **Original financial documents:** We will return all originals with your Form I-20 so you can take them to your visa appointment at the American Embassy or Consulate Office

ACCEPTABLE DOCUMENTS TO SHOW PROOF OF INCOME

1. If you are paying all expenses with personal funds (“self-sponsoring”) you must submit:

- A personal bank statement(s) for last six (6) months showing regular deposits and it must show enough cash to support yourself for your entire program of study

2. If you have a family member or other individual sponsor you, you must submit the following:

- Each sponsor’s bank statement showing one full year of expenses *dated within last two months*
- Each sponsor must sign the Affidavit of Support (page 5): use additional pages if necessary
- Notarized statement(s) are not acceptable: you must submit our signed form

3. If you have an Organizational or Governmental Sponsorship, you must submit all the following:

- Copy of the Award Letter from the organization on official letterhead. The letter must specify the amount of money that is being provided to you and that the award is valid for each year of study
- For non-governmental awards, you must also provide a bank statement or bank letter validating that all funds detailed in the Award Letter are available for disbursement to the University

AND (one of the below)

- Photocopy of Deed or Lease in sponsor’s name; *or*
- Photocopy of Income Tax Form in which the residence/property is reported

Incomplete information will delay issuance of Form I-20 until all documentation is received.

PART II: FORM I-20 APPLICATION

Please complete all the information below. Incomplete information or lack of supporting documentation will delay issuance of Form I-20 until all documentation is received: it will be sent by air courier. Please return completed application (**3 pages**) and required documents to: Office of International Admissions, JPLI, Mail Box 91, JP Language Institute, 445 Broadhollow Road, Suite 25 New York 11747 USA
Scanned originals can be e-mailed to your admissions counselor at esl@jpli.org

SECTION I: PERSONAL INFORMATION (Please write in print)

Use name in passport (you must attach a photocopy of your passport identification pages to this application).

Last/Family/Surname First/Given Middle

Country of Citizenship Country of Birth Date of Birth (MM/DD/YY)

Academic Degree Program Level of Study (Undergraduate or Graduate) _____

Gender: Female Male

Personal E-mail (**Required**) : _____ Telephone Number: _____

In order to issue your Form I-20, you must indicate your permanent international address below. After providing your permanent address, please check the box that indicates where we should send the Form I-20.

Permanent International Address in your home country (**Required:** this **cannot** be a U.S. address)

House Number and Street Address

City State/Province Country Postal Code

U.S. Home Address (Required if you are transferring your I-20 from another institution in the United States):

House Number and Street Address

City State/Province Country ZIP/Postal Code

I Prefer to have my Form I-20 mailed here:

Permanent International U.S. Home Address Other (complete below)

House Number and Street Address Phone Email Address

City State/Province Country ZIP/Postal Code

SECTION II: CURRENTLY IN THE UNITED STATES

Will your spouse or child accompany you to JPLI ? Yes No Does not apply
If yes, please attach copies of passport(s) and/or marriage certificate for all listed below. please print

	Name (First Last)	Gender (M/F)	Date of Birth M/D/Y	Country of Birth	Country of Citizenship	Cost
Spouse						+\$6,850
Child 1						+\$3,900
Child 2						+\$3,900

SECTION IV: FINANCIAL SUPPORT WORKSHEET

NOTE: not all the types of proof of income may apply to you. If they do not apply to you please fill in the amount as \$0

Proof of Income	Amount of Funds Available for EACH Year of Study
Personal Funds	+ Family or Individual Sponsors
Organization Sponsorship	-
Total	

I certify that the information given is an accurate and true statement of my arrangements for financing my studies at JPLI. I also acknowledge that JPLI requires all F-1 students to subscribe to mandatory health insurance. I am responsible to waive the health insurance fee by the waiver deadline if I have another acceptable form of insurance.

Signature: _____ Date: _____

Print Name: _____

SECTION V: AFFIDAVIT OF SUPPORT (You can also download the form individually)

*This document must be completed by each family member or other individual(s) listed on bank statement(s). **Print additional pages if necessary.** It is highly recommended that some or all funding come from your home country and immediate family support is preferable to friends or distant relatives.*

Sponsor #1

I hereby certify that I am able and willing and promise (print name of student) _____ a total of U.S. \$ _____ for tuition, fees, and living expenses **during each year** of study at JPLI.

Evidence of my current financial resources accompanies this affidavit.

Signature Date

Print Name (Given and Family Name) Relationship to student (father, mother, cousin, friend)

Mailing Address

Sponsor #2 (if necessary):

I hereby certify that I am able and willing and promise (print name of student) _____ a total of U.S. \$ _____ for tuition, fees, and living expenses **during each year** of study at JPLI.

Evidence of my current financial resources accompanies this affidavit.

Signature Date

Print Name (Given and Family Name) Relationship to student (father, mother, cousin, friend)

Mailing Address



English Language Study

STUDY IN THE U.S.A

JP Language Institute

Mailing Address: Admission Office Study in the U.S.A – JPLI

Mail Box 91 , Attn: Admission

JP Language Institute

445 Broadhollow Road, Suite 25 New York 11706

E-mail:esl@jpli.org **Phone:** 1-866 – 735-3555 **website:** www.jpli.org

Affidavit of Support Form

Sponsor Information

I certify that I am willing and able to sponsor (insert student's name)

_____, with the minimum amount of (insert amount)

_____ U.S. dollars for her/his tuition and living expenses while attending The Study in the U.S.A at JP Language Institute. I have attached an original letter from my bank in U.S. dollars dated no more than three months before the student's enrollment at the Institute, indicating funds sufficient to sponsor the student for at least one term in the Institute.

Signature

Date

Print Name _____

Relationship to student _____

Print Address _____ City _____ State _____ Zip code _____

Country _____

Telephone Number

Fax Number: _____

E-Mail : _____